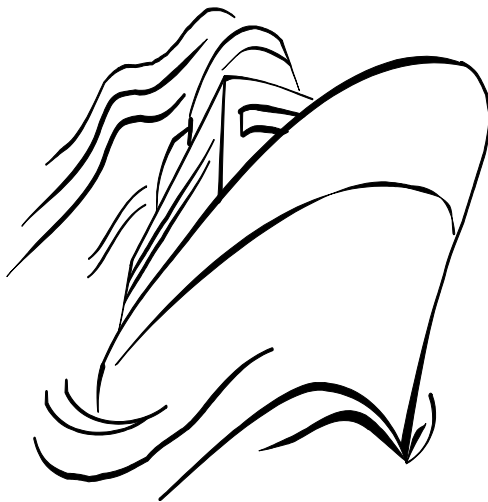


U.S. MERCHANT MARINER LICENSE

ORIGINAL, RAISE OF GRADE, OR ENDORSEMENT FOR DECK OR ENGINEER

(This package does not include requirements for licenses for mobile offshore drilling units, offshore supply vessels, uninspected towing vessels, or pilots.)



Attached are all the forms and information you will need to apply for an original, endorsement, or raise-of-grade Merchant Mariner license for either deck or engineer.

This information package has been designed to assist you in the process of applying for merchant mariner credentials and may not answer all of your questions. More comprehensive information may be obtained by visiting <http://www.uscg.mil/STCW/I-home.htm> or contacting your local REC.

INSERT LOCAL REC INFO SHEET HERE

Enclose with packet:

- ☐ Application for License as an Officer, Staff Officer, or Operator and for Merchant Mariner's Document (CG-719B)
- ☐ Merchant Mariner Physical Examination Report (CG-719K)
- ☐ DOT/USCG Periodic Drug Testing Form (CG-719P)
- ☐ Small Vessel Sea Service Form (CG-719S)
- ☐ Camera Set-Up Form
- ☐ Authorization for Credit Card Transactions

CHECKLIST FOR DECK OR ENGINEER LICENSE

- ☐ **Submission of Application:** The backlog of applications submitted to each REC varies from week to week. As such, the processing time for completion of your application also varies. To ensure uninterrupted employment, please be proactive and send your package in to the REC 8-10 weeks prior to expiration or employment dates. Applicants with past criminal convictions or those with medical conditions that may require further Coast Guard review are advised to submit their package 14-18 weeks early. You will be required to physically visit the REC at least once.
- ☐ **Character References (*Original Applicants Only*):** For original applicants, three written recommendations attesting to your suitability for a merchant mariner license must be submitted.
 - **Unlimited Deck License** (i.e., 3rd Mate, 2nd Mate, Chief Mate, and Master of Any Gross Tons), the recommendations must be from a Master and two other licensed officers of vessels on which the applicant has served.
 - **Unlimited License as Engineer** (i.e., 3rd Assistant Engineer, 2nd Assistant Engineer, 1st Assistant Engineer, and Chief Engineer unlimited) or Licensed Pilot, at least one of the recommendations must be from a Chief Engineer or licensed pilot of a vessel on which the applicant has served.
 - **License for which no commercial experience may be required** (e.g., Master or Mate 25 – 200 gross tons, or Operator of Uninspected Passenger Vessels), the applicant may have written recommendations from three persons who have knowledge of the applicant's suitability for duty.
 - **Approved Training School:** When an applicant qualifies for a license through an approved training school, such as a Maritime Academy, one reference must be from an official of that school.
- ☐ **Social Security Card:** All license and document transactions must provide an original social security card.
- ☐ **Proof of identity:** To obtain a Merchant Mariner Document, two current forms of identification are required. One of these forms of identification must contain a photo of the applicant. The OCMI may require other identification to verify the identity of an applicant as deemed necessary. The acceptable photo and non-photo identifications are listed in this packet.
- ☐ **Proof of Citizenship: and Any Legal Name Change:** To obtain a Merchant Mariner's Document (MMD), you must be a U.S. citizen or an alien "lawfully admitted to the U.S. for permanent residence." To obtain a license, you must be a U.S. citizen except non-citizens may apply for an Operator of Uninspected Passenger Vessels (OUPV) license limited to undocumented vessels less than 5 net tons. All license and document transactions must provide acceptable proof of nationality (i.e., original passport, birth certificate, or baptismal certificate). All subsequent applications by non-U.S. citizens (i.e., renewal, upgrade, duplicate) must provide proof of nationality and immigration status. All license and document transactions must provide an original social security card.
- ☐ **Fingerprint Card (*All Applicants*):** When applying for any credentials you must be fingerprinted. Your fingerprints will be submitted for processing to verify the information you provided with your application. Fingerprinting can only be accomplished at an REC.
- ☐ **Physical Fitness:** The **Physical Examination Report (CG-719K)** is required for all **original and raise-of-grade** license applications and must be dated within one year of the application date for an original license or within three years for a raise-of-grade (no physical required). Endorsements **do not** require a physical examination. If you are in doubt as to whether you are applying for a raise-of-grade or an endorsement, see **User Fees** section for *Definitions for Application of Fees* or contact your local REC.
- ☐ **Report of Chemical Drug Test:** Letter from company, Certification From Medical Review Officer, or optional *DOT/USCG Periodic Drug Testing Form (CG-719P)*. See *DOT/USCG Periodic Drug Testing Form (CG-719P)* for further information. Endorsements do not require a drug test.
- ☐ **First Aid/CPR (*Original Applicants Only*):** All applicants for an **original** deck or engineer license must provide proof of having completed a U.S. Coast Guard-approved first aid and CPR course. The certificates must be valid at the time of application.

- ☐ **Verification of Sea Service:** Several options are available for the mariner to verify sea service. Original Certificates of Discharge, letter(s) from the employer(s) on company letterhead, and Sea Service Forms are acceptable forms of verification. The Small Vessel Sea Service Form will only be accepted for Operators of Uninspected Passenger Vessels or Masters less than 200 gross registered tons. If the operator/master is not the owner, the vessel's owner must sign the form and the owner's signature must be notarized. The following documentation may serve as evidence of sea service.
 - Original certificates of discharge
 - Small Vessel Sea Service Form (CG-719S)
 - Copies of official military records (if using military sea service)
 - Official documents from marine companies on original company letterhead signed by appropriate officials or licensed masters. At a minimum, the contents of the letter must include:
 - ◇ Name and official number of each vessel on which the service was obtained
 - ◇ Vessel's gross tonnage, shaft horsepower, and type of propulsion
 - ◇ Number of days underway on each vessel including the dates of service
 - ◇ Number of underway days spent on each route (i.e., Ocean-Near Coastal, Inland, Great Lakes, or Western Rivers)
 - ◇ Number of hours worked per day
 - ◇ A brief description of duties or work performed
- ☐ **Recency:** The applicant for any original license, endorsement, or raise-of-grade of license must have at least 90 days of qualifying service on vessels of appropriate tonnage or horsepower within the three years immediately preceding the date of application.
- ☐ **Radar Certificate (*Deck License Applicants Only*):** Each mariner, whether applying for an original license or renewing a deck license which authorizes service on radar equipped vessels of 300 GRT or more or 26 feet or more in length, must present a valid radar observer certificate from a U.S. Coast Guard-approved course. The certificates are valid for five years. If you do not have a valid radar observer certificate, please review and sign the radar observer form.
- ☐ **Basic and Advanced Fire Fighting:** Mariners applying for the **original** licenses listed below must provide proof of having completed a U.S. Coast Guard-approved fire fighting course within five years from the application date. Applicants for raise-of-grade or increase in scope of a license who have not previously met the requirements must do so.
 - Masters licensed for 200 gross registered tons (GRT) or less on ocean service
 - Master and mate licenses over 200 GRT
 - All engineering officer licenses
 - All Master of Towing Vessels (old OUTV) licenses on ocean domestic trade
 - All Mobile Offshore Drilling Unit (MODU) licenses
- ☐ **Able Seaman (*Ocean or Near Coastal Deck License Applicants Only*):** In order to obtain a deck license with a tonnage limitation over 200 gross registered tons, or any deck license endorsed with an ocean route, the applicant must qualify as an Able Seaman-Unlimited or Able Seaman-Limited. Able Seaman-Special or Able Seaman-OSV will satisfy the requirement for licenses permitting service on vessels of 1600 gross registered tons and less.

ADDITIONAL INFORMATION:

- ☐ **Renewal Applicants Only:** Surrender your current MMD/STCW certificate.
- ☐ **Camera Set-Up Form:** This form is required for **ALL** MMD applications (i.e., original, renewal, and endorsement). Include a recent (two months) passport-sized photo and sign your name in the center of the signature box using a medium to wide point black ink pen.
- ☐ **Assistance Towing Endorsement (*Deck License and OUPV Applicants Only*):** This may be added to deck licenses of 200 GRT or less or OUPV licenses. This endorsement authorizes the holder to engage in assistance towing of disabled vessels for consideration within the scope and limitations of the license held. A written examination is required to demonstrate knowledge of assistance towing, safety, equipment, and procedures. This may be added as a separate transaction by itself or with an original, raise-of-grade, or other endorsement transaction. As a separate transaction, endorsement examination and issuance fees will be applicable (if an examination is required). As part of another transaction, an examination fee will apply if the Assistance Towing examination is the only examination administered.

- ☐ **Sail or Auxiliary Sail Endorsement (*Deck License Applicants Only*):** Masters and Mates may be endorsed for sail or auxiliary sail, as appropriate. This endorsement authorizes the holder to operate a sail or auxiliary sail vessel, as applicable, within the scope and limitations of the license. A written examination is required to demonstrate knowledge of sailing. For licenses of 200 GRT or less, see **Sea Service Requirements** for *Limited Deck Licenses* for the service required for the particular tonnage. For licenses over 200 GRT, the service required is 360 days deck service on appropriately sized sail or auxiliary sail vessels. Appropriately sized vessels are 100 GRT for the 1600 GRT license and 50 GRT for the 500 GRT license. For the any gross ton license, all the service must be on vessels over 200 GRT and at least half on vessels over 1600 GRT. This endorsement may be added as a separate transaction or with an original, raise-of-grade, or endorsement transaction. As a separate transaction, endorsement evaluation, examination (if required), and issuance fees will be applicable. As a part of another transaction, an examination fee (if required) will apply if the sail examination is the only exam administered.
- ☐ **User Fees:** Checks, money orders, credit cards, and cash are accepted methods of payment. Checks or money orders must be payable to the U.S. Coast Guard with the Social Security Number printed on the front of the document.

Note: Checks, money orders, credit cards, and cash are accepted methods of payment for user fees. However, you are encouraged to avoid cash payments. It is safer to carry credit cards, checks, and money orders and faster REC staffs to process. Checks or money orders must be payable to the U.S. Coast Guard with the Social Security Number printed on the front of the document. ***Cash payments should never be sent through the mail.***

License Applied For	Evaluation	Examination**	Issuance	Total with exam ^{1, 2}
Upper Level	\$100	\$110	\$45	\$255
Lower Level	\$100	\$95	\$45	\$240
Raise of Grade	\$100	\$45	\$45	\$190
Endorsement	\$50	\$45	\$45	\$140

¹ Examination fees are only required if exams need to be administered.

² If MMD is required, an additional issuance of \$45.00 is required.

DEFINITIONS FOR APPLICATION OF FEES:

Upper Level – Deck and Engineer	Deck: Ocean or Near Coastal, Any Gross Tons license as Master, Chief Mate, Second Mate, or Third Mate Engineer: Chief Engineer, 1 st Assistant Engineer, 2 nd Assistant Engineer, or 3 rd Assistant Engineer
Lower Level	All licenses other than upper level
Raise-of-Grade	Advancing to a higher level of authority (e.g., mate to master, assistant engineer to chief engineer) Upper level increases (e.g., 3 rd Mate to 2 nd Mate or 1 st Assistant Engineer to Chief Engineer) Increase to a higher tonnage category (e.g., from a deck license of 25 to 200 GRT to a deck license of 500 or 1600 GRT)
Endorsement	Increasing the scope of a license (i.e., increasing tonnage within a tonnage category (25 GRT up to 200 GRT), increasing routes from Inland Waters to Near Coastal Waters, increasing the horsepower limitation on a license, adding another propulsion mode, and adding radar observer, sail/auxiliary sail, or assistance towing to a license)

- ☐ **Sea Service Requirements:** The following are general service requirements. Many licenses have alternate ways to qualify that may not be mentioned here due to lack of space. Refer to the regulations for additional options for qualifying. If you have specific questions regarding your sea service or need clarification on the general requirements listed below, please call your local REC.

In addition to the requirements below, the mariner may have to meet STCW 95 requirements; see the STCW 95 page, as well.

- **Unlimited Engineer Licenses:** One-third of service must be on each propulsion for which applied; half of service on vessels of 4,000 hp or more or a horsepower limitation will apply. See 46 CFR 10.503 for horsepower limitations.
 - ◇ **3rd Assistant** (46 CFR 10.516): 1080 days service in the engine room with 720 days as QMED, **or** 360 days as Chief Engineer (Limited-Near Coastal)
 - ◇ **2nd Assistant** (46 CFR 10.514): 360 days as engineering watch officer while holding license as 3rd, **or** 180 days as engineering watch officer and QMED service (accepted at 2-for-1 basis) accumulated while holding license as 3rd for balance of year; **or** 360 days service as Chief Engineer (Limited-Oceans)
 - ◇ **1st Assistant** (46 CFR 10.512): 360 days service as engineering watch officer while holding license as 2nd Assistant
 - ◇ **Chief Engineer** (46 CFR 10.510): 360 days service as 1st Assistant; **or** 180 days as 1st Assistant and remainder of year service as engineering watch officer (accepted at 2-for-1 basis) accumulated while holding license as 1st Assistant
- **Limited Engineer Licenses:** One-third of service must be on each propulsion for which applied; half of service on vessels of 4,000 hp or more or a horsepower limitation will apply, except for DDEs. See 46 CFR 10.503 for hp limitations.
 - ◇ **Designated Duty Engineer** (46 CFR 10.524):
 - 1000 hp:** 360 days service in the engine room with 180 days as QMED
 - 4000 hp:** 720 days service in the engine room with 360 days as QMED
 - Any hp:** 1080 days service in the engine room with 540 days as QMED
 - ◇ **Assistant Engineer (Limited-Oceans)** (46 CFR 10.522): 1080 days service in the engine room with 540 days as QMED
 - ◇ **Chief Engineer:**
 - Limited-Near Coastal** (46 CFR 10.520): 1440 days service in engine room with 360 days as licensed engineer and 720 days as QMED
 - Limited-Oceans** (46 CFR 10.518): 1800 days service in the engine room with 720 days as licensed engineer and 900 days as QMED
 - ◇ **Assistant Engineer of Uninspected Fishing Industry Vessels** (46 CFR 10.530): 1080 days service in the engine room; two-thirds of the total service must be on motor vessels
 - ◇ **Chief Engineer of Uninspected Fishing Industry Vessels** (46 CFR 10.530): 1440 days service in the engine room; with 360 days as Assistant Engineer; two-thirds of the total service must be on motor vessels
- **Unlimited Deck Licenses:** All service required must be on vessels over 200 GRT; half of service must be on vessels over 1600 GRT or a tonnage limitation will apply. See 46 CFR 10.402 for tonnage limitations.
 - ◇ **3rd Mate** (46 CFR 10.407): 1080 days service in deck department with 180 days as AB while holding AB, **or** 360 days as master on vessels over 200 gross tons while holding license as master 1600 GRT
 - ◇ **2nd Mate** (46 CFR 10.406): 360 days as officer-in-charge of a deck watch while holding a license as 3rd Mate, **or** 180 days in charge of deck watch and 2-for-1 credit for service as AB to a maximum of 180 days while holding license as 3rd Mate
 - ◇ **Chief Mate** (46 CFR 10.405): 360 days service as officer in charge of a deck watch while holding a license as 2nd Mate
 - ◇ **Master** (46 CFR 10.404): 360 days as Chief Mate, **or** minimum 180 days as Chief Mate and service as officer-in-charge of a navigational watch (accepted on a 2-for-1 basis to a maximum of 180 days) while holding a license as Chief Mate

- **Limited Deck Licenses:**
 - ◇ **Operator of Uninspected Passenger Vessels (OUPV),** (46 CFR 10.467): 360 days underway deck service. For a Near Coastal (NC) endorsement, 90 days must be on ocean or near coastal routes. For a Great Lakes endorsement, 90 days must be on the Great Lakes.
 - ◇ **Mate Great Lakes/Inland:** Tonnage limitation based on sizes of vessels served on will apply for 25-200 GRT. See 46 CFR 10.450 for limitations.
 - **25-200 GRT** (46 CFR 10.454): 180 days underway deck service; 90 days on Great Lakes for Great Lakes route; 90 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **500 GRT** (46 CFR 10.448): 720 days with 360 on vessels over 50 GRT; 90 days must be as AB on vessels over 50 GRT while holding MMD with AB
 - **1600 GRT** (46 CFR 10.444): 720 days with 360 days over 100 GRT; 180 days must be as AB on vessels over 100 GRT while holding MMD with AB
 - **Any Gross Tons** (46 CFR 10.437): 1080 days deck service on vessels; including 90 days on inland waters, with 180 days service as able seaman, inland mate, wheelsman, boatswain, quartermaster, or equivalent position. See 46 CFR 10.437 for more options.
 - ◇ **Master Great Lakes/Inland:** Tonnage limitation based on sizes of vessels served on will apply for 25-200 GRT. See 46 CFR 10.450 for limitations.
 - **25-100 GRT** (46 CFR 10.455): 360 days underway deck service; 90 days on Great Lakes for Great Lakes route; 180 days on sail or auxiliary sail vessels for sail/auxiliary endorsement
 - **200 GRT** (46 CFR 10.452): 360 days with 180 days as master/mate/OUPV while holding a master/mate/OUPV license; 90 days on Great Lakes for Great Lakes routes; 180 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **500 GRT** (46 CFR 10.446): 1080 days with 360 days as master/mate/OUPV on vessels over 50 GRT while holding license as master/mate/OUPV
 - **1600 GRT** (46 CFR 10.442): 1080 days with 540 days on vessels over 100 GRT, and 360 on vessels over 100 GRT as master or mate while holding license
 - **Any GRT-Inland** (46 CFR 10.435): 360 days as First Class Pilot (*other than canal and small lakes routes*) or as mate of Great Lakes or Inland vessels *more than* 1600 GRT; or 720 days as wheelsman or quartermaster on vessels over 200 GRT while holding a mate/First Class Pilot license
 - **Any GRT-Great Lakes/Inland** (46 CFR 10.433): 360 days as mate or First Class Pilot while holding a license and acting in the capacity of first mate of Great Lakes vessels of *more than* 1600 GRT; or 720 days as master of inland (excluding Great Lakes) vessels of *more than* 1600 GRT; or see 10.433 for another option
 - ◇ **Master/Mate Rivers:**
 - **25-1600 GRT** (46 CFR 10.459): See requirements for corresponding tonnages for master/mate Great Lakes and Inland licenses, except service on Great Lakes is not required
 - **Any GRT** (46 CFR 10.549): See requirements for Master Any GRT-Inland
 - ◇ **Mate Near Coastal:** Half of required service may be accumulated on inland waters. Tonnage limitation based on sizes of vessels served on will apply for 25-200 GRT. See 46 CFR 10.422 for limitations.
 - **25-200 GRT** (46 CFR 10.427): 360 days deck service; 180 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **500 GRT** (46 CFR 10.421): 720 days with 360 on vessels over 50 GRT; 90 days as AB on vessels over 50 GRT while holding MMD with AB
 - **1600 GRT** (46 CFR 10.416): 720 days with 360 on vessels over 100 GRT; 180 days as AB on vessels over 100 GRT while holding MMD with AB
 - ◇ **Mate Oceans:** Half of required service may be accumulated on inland waters
 - **500 GRT** (46 CFR 10.10.420): 720 days with 360 days as master or mate while holding a license; 180 days of licensed service must be on vessels over 50 GRT

- **1600 GRT** (46 CFR 10.416): 1080 days with 360 days over 100 GRT, 360 days as master or mate while holding a license, 180 days of licensed service must be on vessels over 100 GRT; or 1080 days on vessels over 200 GRT with 180 days as AB while holding MMD with AB
- ◇ **Master Ocean/Near Coastal:** Half of required service may be accumulated on inland waters. Tonnage limitation based on sizes of vessels served on will apply for 25 – 200 GRT. See 46 CFR 10.422 for limitations.
 - **25-100 GRT NC** (46 CFR 10.10.428): 720 days underway deck service; 360 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **200 GRT NC** (46 CFR 10.426): 720 days underway with 360 days as master/mate/OUPV while holding license; 360 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **200 GRT Oceans** (46 CFR 10.424): 1080 days underway with 720 days as master/mate/OUPV while holding license; 360 days on sail or auxiliary sail vessels for sail/auxiliary sail endorsement
 - **500 GRT** (46 CFR 10.418): 1080 days underway with 720 days as master/mate/OUPV while holding license; 360 of the master/mate/OUPV service must be on vessels over 50 GRT. Ocean endorsement requires completion of Celestial Navigation exam.
 - **1600 GRT** (46 CFR 10.412): 1440 days underway with 720 days on vessels over 100 GRT; 720 days must have been as master/mate/OUPV while holding license with 360 days of the master/mate/OUPV service on vessels over 100 GRT. Ocean endorsement requires completion of Celestial Navigation exam.
- ◇ **Mate Uninspected Fishing Industry Vessels Oceans/Near Coastal:** Half of required service may be accumulated on inland waters
 - **500 GRT** (46 CFR 10.462(d)): 1080 days deck service with 360 days on vessels over 50 GRT
 - **1600 GRT** (46 CFR 10.462(d)): 1080 days deck service with 360 days on vessels over 100 GRT
 - **Over 1600 GRT and not more than 5000 GRT** (46 CFR 10.462(d)): 1080 days deck service. Tonnage limitations (in multiples of 1000) apply over 1600 GRT, not to exceed 5000 GRT. Tonnage is based on sizes of vessels served on. See 46 CFR 10.462(d)(3) for formulas.
- ◇ **Master Uninspected Fishing Industry Vessels Oceans/Near Coastal:** Half of required service may be accumulated on inland waters
 - **500 GRT** (46 CFR 10.462(c)): 1440 days deck service with 360 days as master/mate/OUPV while holding a license as master/mate/OUPV; 720 days of the total service, including 360 as master/mate/OUPV, must be on vessels over 50 GRT
 - **1600 GRT** (46 CFR 10.462(c)): 1440 days deck service with 360 days as master/mate/OUPV while holding a license as master/mate/OUPV; 720 days of the total service, including 360 as master/mate/OUPV, must be on vessels over 100 GRT
 - **Over 1600 GRT and not more than 5000 GRT** (46 CFR 10.462(c)): 1440 days deck service with 360 days as master/mate/OUPV while holding a license as master/mate/OUPV. Tonnage limitations (in multiples of 1000) apply over 1600 GRT, not to exceed 5000 GRT. Tonnage is based on sizes of vessels served on. See 46 CFR 10.462(c)(3) for formulas.

- ☐ **Summary of Required Documentation:** The chart below summarizes the documentation that should be included in your package submitted to the REC.

	Deck	Engineering	Renewal
Application (CG-719B)	✓	✓	✓
Character References (<i>Original Applicants Only</i>)	✓	✓	✓
Social Security Card	✓	✓	✓
Proof of Identity	✓	✓	✓
Proof of citizenship and any legal name change	✓	✓	✓
Fingerprint Card	✓	✓	✓
Physical Examination Report (CG-719K)	✓	✓	✓
Report of Chemical Drug Test	✓	✓	✓
First Aid/CPR (<i>Original Applicants Only</i>)	✓	✓	
Verification of Sea Service	✓	✓	
Radar Certificate	✓		
Basic and Advanced Fire Fighting	✓	✓	
Able Seaman	✓		
Camera Set-Up Form	✓	✓	✓
User Fees	✓	✓	✓
Assistance Towing Endorsement	✓		
Sail or Auxiliary Sail Endorsement	✓		
Copy of Front and Back of Present License, MMD, and/or STCW			✓

Additional information and guidance on licensing may be obtained from the National Licensing Web Site: <http://www.uscg.mil/STCW/I-home.htm>.

Acceptable documents for identification/citizenship

	DOCUMENT	Identification	Nationality	Citizenship	Description / Comment
PHOTO	U.S. Driver's License or ID card issued by state or outlying U.S. Possession	X			Must contain a photograph and information such as name, date of birth, gender, address
	U.S. Passport	X		X	
	Foreign Passport	X	X		
	Merchant Mariner's Document	X		X	Only MMDs issued after February 03, 2003
	ID Badge for Federal Employee (i.e., DHS, DOT, DOD, FBI, etc.)	X			Must contain a photograph and identifying information
	ID Card issued by Federal, State, or local government (including Port Authorities)	X			Must contain a photograph and identifying information
	U.S. Military Identification Card (current and unexpired only)	X			U.S. Military Only
	Law Enforcement Credential	X			Must contain a photograph and identifying information
NON-PHOTO	Birth Certificate or Birth Registration, issued by state, county, municipality or outlying possession of the U.S.	X	X	X	Certified copy acceptable
	Certificate of U.S. Citizenship			X	INS Form N-560 or N-570
	Certificate of Naturalization			X	INS Form N-550 or N-570
	Baptismal Certificate			X	Must be recorded within 1 year of birth. Certified copy acceptable.
	Parish Record			X	Must be recorded within 1 year of birth. Certified copy acceptable.
	Statement of practicing physician certifying attendance at the birth and who possesses a record showing the date and location at which it occurred.			X	Certified copy acceptable
	Delayed certificate of birth issued under a state seal in the absence of any collateral facts indicating fraud in its procurement.			X	Certified copy acceptable
	Native American Tribal Document	X		X	
	Certificate issued by the consular representative of the country of citizenship		X		
	Declaration of intent to become a citizen of the United States.		X		Made by alien after 1929 and issued by a naturalization court.

Two forms of identification are now required to process Merchant Mariner Documents (all MMDs). Above is a list of acceptable identifications for proof of identity and citizenship. At least one of the documents provided must be from the upper portion 'Photo Id' Section. The application may be mailed in with copies of the above documents, however, you must come to an REC to be fingerprinted (fingerprints from other agencies will no longer be accepted). Original MMDs are additionally required to show to their original Social Security Card prior to issuance. ('Certified Copy' is not notarized, it is 'Certified' by the originating agency).

INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING, CERTIFICATION AND WATCHKEEPING OF SEAFARERS (STCW)

AFTER JANUARY 31, 2002 (IF APPLICABLE)

STCW applies only to mariners employed on certain vessels operating seaward of the boundary line specified in 46 CFR Part 7. Some vessel exemptions to STCW include fishing vessels, fish tender vessels, pleasure yachts not in trade, and uninspected passenger vessels. STCW applies to:

- ☐ Masters and mates licensed for service on vessels on ocean or near coastal routes, regardless of any tonnage limitation
- ☐ Engineer officers licensed for service on vessels of 1000 horsepower or more
- ☐ Able seaman on vessels of 500 or more gross tons
- ☐ Tankerman PIC, Engineer and Assistant (DL and/or LG)
- ☐ Lifeboatman
- ☐ Any rating forming part of a watch in a manned engine room or designated to perform duties in a periodically unmanned engine room of a vessel of more than 1000 horsepower
- ☐ Every person qualified to perform radio duties or serve as an at-sea maintainer on a ship required to participate in the Global Maritime Distress and Safety System (GMDSS)

Masters and mates on passenger vessels under 100 gross tons and other vessels under 200 gross registered tons and Designated Duty Engineers (1000 and 4000 hp), not on foreign voyages, may choose to have their licenses endorsed as follows instead of having a separate STCW issued (no additional requirements are necessary to obtain this endorsement):

- ☐ "For domestic voyages only, the holder of this license meets the 1995 STCW requirements without further endorsement."

Mariners obtaining an STCW certificate must meet the following requirements:

- ☐ **Basic Safety Training (BST)** (*all applicants*): Includes the following 4 elements
 - Personal Survival Techniques
 - Fire Prevention and Firefighting
 - Elementary First Aid
 - Personal Safety and Social Responsibilities
- ☐ **Bridge Resource Management:** Deck officers on vessels 200 GRT or more
- ☐ **GMDSS:** Deck/radio officers employed on vessels equipped with GMDSS
- ☐ **ARPA:** Deck officers employed on vessels equipped with ARPA
- ☐ **Lifeboatman:** All deck officers vessels 200 GRT or more and engineer officers and ABs

STCW-95 Certificate: To obtain an STCW Certificate, provide the following (original training certificates or notarized copies are required; original certificates will be returned to applicant):

- ☐ **Photo:** One recent passport-size photograph
- ☐ **Basic Safety Training Certificates:** Personal Survival Techniques, Fire Prevention and Firefighting, Elementary First Aid, and Personal Safety and Social Responsibilities Coast Guard approved courses
- ☐ **Bridge Resource Management:** Coast Guard approved course
- ☐ **ARPA:** Coast Guard approved course
- ☐ **GMDSS Certificate:** Coast Guard approved course

- ☐ **Federal Communications Commission (FCC) License:** FCC license for GMDSS operator/maintainer, as applicable
- ☐ **Proof of Proficiency in the Use of Survival Craft:** Holder of AB or lifeboatman endorsements on MMD or meet all qualifications for lifeboatman